



## Commercial/Industrial Account Application

### **Benefits of opening an account:**

- \* Category pricing plans tailored to your account.
- \* **Your choice:** Electronic invoicing emailed at time of purchase.
  - \* Purchase history captured for future re-buys.
  - \* Email updates of new items and in store events.
    - \* Online invoice/statement viewing
    - \* Electronic statements emailed monthly

Thank you for your interest in opening a  
Commercial/Industrial Account with us.

Please return application to the *accounting specialist* at:

### **Ace Hardware & Paint**

611 B Grand Avenue

Laramie, WY 82070

Phone: 307-755-0781

Fax: 307-755-1281

[www.acehardwarelaramie.com](http://www.acehardwarelaramie.com)

[www.facebook.com/acehardwarelaramie](http://www.facebook.com/acehardwarelaramie)

Supply Place Specialists:

Linda Romero

Tillie Duran

Accounting Specialist:

Rene Duran

[rene@acehardwarelaramie.com](mailto:rene@acehardwarelaramie.com)





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Company Name: \_\_\_\_\_ Assigned Account # (office use only): \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_\_

Business Type: choose one
Contractor
Manufacture
Service
Other: \_\_\_\_\_
Distribution/Warehouse
Municipality/Government
Property Management

PURCHASING Contact: \_\_\_\_\_ Email: \_\_\_\_\_

Tax Exempt: Yes or No Government/Resale/Charitable or Church

State Sales Tax ID Number or FED ID #: \_\_\_\_\_

Credit Terms:

- I. All statements are due the 10th of each month. All accounts are set up as NET 30
A. All statements must be paid within 30 days or the account will be placed on hold.
B. If account is not paid in 60 days, it will be turned over for collection and closed.
C. Billing cycle runs from the FIRST to the END OF MONTH.
II. A 1 3/4% finance charge of \$1.75 minimum charge will be charged to all invoices over 30 days old.
III. Customer will pay all court costs, attorney's fees, and/or collection fees and costs in order to collect past due accounts.

I certify that all the information on this form is correct and that I have read and understand the credit terms as outlined. I agree as a representative of the applicant to the proper payment in consideration of extended credit.

ACCOUNTING Contact: \_\_\_\_\_ Email: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

I would like to set up an online account to view my invoices/statements at acehardwarelaramie.com (user name & password provided by office)

Please email (invoice copies / monthly statements) to: \_\_\_\_\_

I am a current Ace Rewards Member: # \_\_\_\_\_

Authorized Signature: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

\*Please complete reverse side of this form

**PLEASE ATTACH 3 BUSINESS REFERENCES & BANK INFORMATION.**

All References **MUST** include:

- Business Name
- Complete Address
- Phone Number
- Fax Number
- Email Address

Do you require a Purchase Order/Job Description/Job Location? YES \_\_\_\_ NO \_\_\_\_

**First & Last Names of Authorized Purchasers:**

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

\*A photo image (jpeg. format) of authorized purchasers may be applied to the account for added security. Images may be emailed to our office at [ace.ar@bresnan.net](mailto:ace.ar@bresnan.net). Each image must be emailed separately and referenced with a name and account number (ex. Johnny-doe200200). If you have any questions please contact our office for use of this feature.

\*For your convenience we also offer a free online account at [ace.ar@bresnan.net](http://ace.ar@bresnan.net). This allows you the ability to view and/or print invoices and statements. Statements are emailed on the 1st of each month, if you require a paper statement, please take advantage of our free online service. To use the service please contact the accounts receivable office to obtain a user name and password.